



# **PRODUCT COOL DOWN PROCEDURE**

- **FILL OUT A COOL DOWN SHEET WITH THE DAY, DATE, MEAL, ITEM DESCRIPTION AND FIRST COOL DOWN TIME AND TEMPERATURE**
- **SET THE TIMER FOR 30 MINUTES ONCE YOU FILL OUT THE COOL DOWN SHEET**
- **FILL OUT A FOOD LABEL AND PLACE ON THE COOLING PRODUCT**
- **CONTINUE TO MONITOR THE PRODUCT EVERY 30 MINUTES UNTIL THE PRODUCT IS COOLED DOWN PROPERLY**
- **PLACE COMPLETED PRODUCT COOL DOWN LOGS IN COOL DOWN LOG BINDER**
- **DO NOT TURN OFF TIMER UNLESS YOU SET IT!!!!**